

PORT ALBERNI PORT AUTHORITY
2750 Harbour Road
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PORT ALBERNI
PROPOSED FLOATING DRY DOCK PROJECT
ECONOMIC IMPACT & BENEFITS STUDY
AKA “MULTIPLE ACCOUNTS EVALUATION”
REQUEST FOR PROPOSALS

Issue Date: July 20, 2020

Closing Location: Port Alberni Floating Dry Dock Committee
C/o: Port Alberni Port Authority
2750 Harbour Road
Port Alberni, BC, V9Y 7X2

Via email: dmccormick@alberniport.ca

Closing Date: August 4, 2020

Submission Method: All proposals must be submitted via email to David McCormick, Director of Public Relations & Business Development by Noon, PDT on August 4, 2020



I. Introduction

The Port Alberni Port Authority (PAPA) and its partner, Canadian Maritime Engineering (CME), along with the other members of a collaborative community project committee are actively seeking funding for a new floating dry dock marine infrastructure facility to be located in Port Alberni, BC. The Community Project Committee is composed of members representing all major area stakeholders, including local First Nations, City of Port Alberni and Regional District of Alberni-Clayoquot.

With the funding support of the project partners, the City of Port Alberni and the Province of BC, a business case study was completed in December 2018 by WSP. That study concluded that there is an immediate and growing market need for the services and capacity that would be provided by a new floating dry dock on coastal BC and Port Alberni, specifically.

In order to further build the case towards a favourable government funding contribution to the construction of the floating drydock the Project Committee seeks to demonstrate the economic impact and benefits that would be achieved by investing in this infrastructure in Port Alberni.

II. Scope

The successful project vendor will be contracted to undertake a comprehensive quantitative and qualitative review and reporting of projected economic impacts and benefits that would accrue directly and indirectly from the construction and operational lifespan of the floating drydock in Port Alberni.

In addition to the standard economic impact metrics that include, but not limited to Direct, Indirect and Induced:

- Jobs created
- Value of new income
- Taxes generated
- Gross Domestic Product contributions
- New economic output;

this Economic Impact and Benefits projections study must also include social benefits such as:

- New training opportunities
- Improved health

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- Safe and secure housing
- Culture, and
- Community engagement
- etc

Furthermore, particular attention must be made impacts and benefits that would be achieved for targeted populations who are identified by governments as priorities including:

- Indigenous communities
- Women
- Youth

The geographic areas to be identified in the assessment of economic impacts and benefits must include:

- Local (Port Alberni / Alberni Valley)
- Regional (Vancouver Island)
- Provincial (British Columbia)
- National (Canada)

Such a project is commonly referred to as an Economic Impacts Study by the Committee members but is often known as a Multiple Accounts Evaluation within governments and economics sectors.

All bidding vendors are encouraged to review and understand the 2018 WSP Project Study in consideration of submitting a proposal. This study is available upon email request to Dave McCormick, Director of Public Relations and Business Development: dmccormic@alberniport.ca

III. Timeline

Only proposals received electronically no later than noon PDT day, August 4, 2020 will be considered. Late proposals will not be accepted. The electronic copy must be sent to the attention of PAPA by email to David McCormick, Director of Public Relations and Business Development: dmccormick@alberniport.ca



RFP Release	July 20, 2020
Proposal Submission Date	August 4, 2020
Bid Notification Date	August 7, 2020
Project Kick Off	August 10, 2020
Project Completion Date	September 1, 2020

IV. Budget

The Project Committee has a budget in mind. However, the priority budget criterion in reviewing all bids will be based on a competitive best value for money evaluation.

V. Conflicts of Interest

Vendors must fully disclose, in writing, to PAPA, on or before the closing date of this RFP, the circumstances of any possible conflict of interest or what could be perceived as a possible conflict of interest if the Vendor contracted with PAPA under this RFP. PAPA may reject any Proposal where, in its sole discretion and opinion, the Vendor is or could be perceived to be in a conflict of interest.

VI. Vendor Expenses

The Vendor is responsible for all costs of preparing and presenting its Proposal.

VII. Pricing

All Proposals must be issued in Canadian dollars.

VIII. Fees and Payment Terms

Proposals are to be prepared based on a fixed fee methodology.

The Vendor agrees to invoice PAPA promptly at completion of the Services as described in this contract. If the Vendor prefers to invoice based on progress to completion, please provide information on expected schedule of expenses as part of the proposal.



IX. Proposals Evaluation Criteria

a) Selection Methods

When an alternative is proposed regarding any specific requirement, it will be evaluated to ensure that the desired results will be achieved. Vendors should be aware that certain mandatory requirements have been set out in this RFP. Proposals that fail to provide these requirements may not be evaluated.

b) Vendor Response Guidelines

The following information should be provided in each proposal and may be utilized in evaluating each proposal submitted:

i. Team Competence & Resources

Describe the capability (technical expertise) of the resources proposed to meet the requirements described in the terms of reference. The proposal must include a summary of the firm and/or proposed project team knowledge, skills and past experience, with a description indicating how, and in what ways the proposed resources satisfies the needs, objectives, timelines and deliverables identified in the RFP.

Include related experience of the firm, including recent similar jobs that have been completed with the company name, contact person and phone number that PAPA may contact for a reference.

ii. Methodology

Clearly articulate the process, qualitative and quantitative methodology to be used, proposed work plan schedule, and timeline for deliverables in order to achieve the objectives and deliverables of the RFP. The methodology should also include consultations and timely reporting to PAPA.

iii. Fees And Expenses

The proposal is to be for a fixed fee. However, we request an estimated itemization of costs by major work plan tasks:

- Per diem rates
- Travel, if required
- Additional expenses



PAPA will pay the goods and services tax (GST); however, do not include GST in your proposed pricing.

X. Reservation of Rights and Vendor's License Grant

PAPA reserves the right:

- To not consider, or to reject, any or all proposals in whole or in part for any reason whatsoever in its sole and absolute discretion;
- To accept any proposal in whole or in part, even if it does not comply with the terms of this RFP;
- To short list vendors, and require a presentation by the vendors short-listed and/or the provision of additional information by such short-listed vendors;
- To, at any time, add, delete or modify this RFP and to have the vendors advise PAPA of the effect of such changes on their proposal and/or have the vendors resubmit their proposals in light of same;
- To negotiate at any time with any one or more of the vendors to the exclusion of the other vendors; and
- To not proceed, for any reason, with this RFP or the project contemplated in this RFP.

By submitting its Proposal for consideration, the Vendor will thereby agree to all of the following:

- Grant to PAPA a non-exclusive, perpetual, fully-paid, irrevocable license to implement, use, reproduce, modify, display, distribute, transmit, prepare derivative works of and to otherwise fully exploit, without limitation, any and all of the content of Vendor's Proposal including without limitation, all of the creative content, ideas, concepts and approaches as well as all copyright therein;
- Such licence shall extend to any other vendor or any other third party that PAPA may engage to use and implement such content;
- PAPA shall have no obligation to provide any credit or otherwise attribute to the Vendor or anyone else any such content as may be implemented and/or used by PAPA;
- The Vendor represents and warrants to PAPA that such content is the original work of the Vendor and its use by PAPA as contemplated will not infringe on any rights of any third party;



and

- All of the rights and licenses granted herein and the exercise of all such rights and licenses by PAPA and the other vendors and such other third parties, as described herein, are granted and may be exercised without any obligation to account to the Vendor or to otherwise pay any consideration to the Vendor; and without having to have accepted or shortlisted Vendor's Proposal.

XI. No Further Contract of Liability Arising from RFP Process

By submitting a Proposal, the Vendor agrees and acknowledges that:

- Nothing in this RFP nor the submission of the Proposal nor the review and consideration of the Proposal by PAPA nor will any communication between the parties in relation to the RFP or the Proposal operate to obligate any party to enter into any further business relationship with the other party and, in particular, if PAPA decides to engage the Vendor in connection with the subject matter of the RFP then such engagement may only occur pursuant to a written agreement that has been signed by both parties and, absent such written agreement, PAPA will have no further liability or obligation to the Vendor in connection with the subject matter of the RFP;
- The Vendor is participating in this RFP process at its sole risk and expense, and PAPA will not be liable to the Vendor for any costs, expenses or liabilities incurred by the Vendor in any way arising in connection with the Vendor's participation;
- PAPA has made no representations other than those expressly stated in this RFP;
- PAPA has the right to cancel this request for proposals at any time and to reissue it for any reason whatsoever or decide not to reissue it for any reason, without incurring any liability and no vendor will have any claim against PAPA as a consequence; and
- The Proposal and any accompanying documentation submitted by the Vendor will become the property of PAPA and will not be returned.