



PORT ALBERNI PORT AUTHORITY
2750 Harbour Road
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www.portalberniportauthority.ca

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**REQUEST FOR PROPOSALS
PORT ALBERNI PORT AUTHORITY FOOD HUB
WEBSITE DESIGN**

I. Introduction

The Port Alberni Port Authority (PAPA), in partnership with the City of Port Alberni, the Province of British Columbia and Island Coastal Economic Trust, is currently renovating a dormant fish processing building to establish a new food hub in the Port Alberni area. PAPA would like to invite proposals from qualified parties to enter into an agreement for the design and implementation of a webpage for the new food hub project. The webpage will be built into the newly designed PAPA site (yet to be released live) which is built on a Wordpress platform. The food hub webpage will have its own branding independent of PAPA. The food hub name and branding are yet to be determined.

The webpage will require a member only section where online bookings can be made. A proponent to be selected by the Province of British Columbia will be designing the reservation system.

II. Timeline

The website is to be implemented by September 1, 2020.

III. Submissions

All interested parties are encouraged to submit proposals **in a pdf format** outlining their proposal.

IV. Contacts & Deadline

All interested parties should contact:

Dianna Stubbs, Administrative Operations Manager
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Email: dstubbs@alberniport.ca

Deadline: March 31, 2020