



## PORT ALBERNI PORT AUTHORITY

### Seasonal Summer Staff

The Port Alberni Port Authority has been approved for funding under the Canada Summer Jobs Grant and invites applications for seasonal summer employment for 8 weeks beginning as early as June 29, 2020, working at Clutesi Haven Marina, Fishermen's Harbour and/or China Creek Campground.

The positions available are specific to Seasonal Marina Attendants and Seasonal Dock Hands.

Marina Attendants and Dock Hand duties include, but are not limited to: daily facility quality checks and cleanup, pressure washing ramps and floats, painting, dock maintenance, launch ramp attendants, grounds and dock maintenance, fuel dock assistance, campsite maintenance, janitorial duties, garbage pickup & removal, office duties such as telephones, booking reservations for campsites or boat moorage, registering customers, collecting fees and other duties as assigned by the Marina Coordinator.

Successful applicants should be team oriented with an outgoing personality, enjoy working with the public and have the ability to deal professionally with all users of the marina facilities. This is a fast paced working environment which includes working outdoors. General knowledge of the Alberni Inlet, previous experience and knowledge of Port Authority marinas and China Creek Campground will be considered assets. Under the qualifications for the Canada Summer Jobs Grant, applicants must be a Canadian citizen, permanent resident and is legally entitled to work in Canada. The position is for 35-40 hours of work per week and the rate of pay is \$15.50/hr. Applicants must be available to work days, evenings, weekends, holidays, and be flexible in assigned work schedules. Applicants must possess a valid BC driver's license and have reliable transportation.

Applications must include a cover letter, resume and three (3) references. Applications must be received by 3:00 p.m., Friday, June 12<sup>th</sup>, 2020 and be emailed to [bfilipchuk@alberniport.ca](mailto:bfilipchuk@alberniport.ca) or addressed to:

**Port Alberni Port Authority**  
**Attention: Bianca Filipchuk, Manager Administration & Properties**  
**2750 Harbour Road,**  
**Port Alberni, B.C. V9Y 7X2**

**Selected applicants will be contacted for an interview.**

Successful candidates will be eligible to register for the Port Alberni Port Authority's Annual Bursary.

*The Port Alberni Port Authority regrets that only those candidates selected for an interview will be contacted.*